



Меѓународен Универзитет Визион - International Vision University
 Universiteti Ndërkombëtar Vizion - Uluslararası Vizyon Üniversitesi

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SYLLABUS

COURSE NAME	COURSE CODE	SEMESTER	COURSE LOAD	ECTS
ACADEMIC WRITING METHODS	4005	1	180	6

Prerequisite(s)	None
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Course Language	Turkish
Course Type	Elective
Course Level	First Cycle
Course Lecturer	
Course Assistants	
Classroom	
Extra-Curricular Office Hours and Location	Meeting: Consultancy:

Course Objectives	The main objective of this course is to teach the scientific approach related to scientific research methods and to educate qualified research candidates.
Course Learning Outcomes	The students in the end of this course; <ul style="list-style-type: none"> • Will be able to learn an academic writing methods; • Will be able to explain the scientific approaches in research design.
Course Contents	The course contents are: scientific methods in academic research, introduction to research, defining the research problem, research design, survey design, sampling, data collection methods, to give references, examples of research on domestic and international library.

WEEKLY SUBJECTS AND RELATED PREPARATION STUDIES

Week	Subjects	Related Preparation
1	Introduction to Research Methods	Related Chapters of Course Sources
2	Research process	Related Chapters of Course Sources
3	Scientific Ethics	Related Chapters of Course Sources
4	Utilization of Resources	Related Chapters of Course Sources
5	Methods for giving references	Related Chapters of Course Sources
6	Article Search Format: Internet	Related Chapters of Course Sources
7	Mid-term Exam	Related Chapters of Course Sources
8	Article Search Formats: E-Library	Related Chapters of Course Sources
9	Article Search Formats: ANKOS	Related Chapters of Course Sources
10	Article Writing and Computer Technology: Word Processor I	Related Chapters of Course Sources
11	Article Writing and Computer Technology: Word Processor I	Related Chapters of Course Sources
12	Article Writing and Computer Technology: Spreadsheet	Related Chapters of Course Sources
13	Article Writing and Computer Technology: Graphics and Photos	Related Chapters of Course Sources
14	Research Presentation Techniques	Related Chapters of Course Sources
15	Final exam	Related Chapters of Course Sources

ECTS / WORKLOAD TABLE

Presentation / Seminar			
Hours for off-the-classroom study (Pre-study, practice)	14	3	42
Midterm Exam	1	12	12
Final examination	1	14	14
Total Work Load			
ECTS		6	

GENERAL PRINCIPLE RELATED WITH COURSE

Dear students,

In order to be included, learn and achieve full success that you deserve in the courses you need to come well prepared by reading the basic and secondary textbooks. We are expecting from you carefully to obey to the course hours, not to interrupt the lessons unless is very indispensable, to be an active participant on the courses, easily to communicate with the other professor and classmates, and to be interactive by participating to the class discussions. In case of unethical behavior both in courses or on exams, will be acting in framework of the relevant regulations. The attendance of the students will be checked in the beginning, in the middle or at the end of the lessons. Throughout the semester the students who attend to all lectures will be given 15 activity-attendance points in addition to their exam grades.

SOURCES**COMPULSORY LITERATURE**

No	Name of the book	Author's Name, Publishing House, Publication Year
1	Bilimsel Araştırma ve Yazma Teknikleri	Suat Cebeci, Alfa Yayıncılık, 2015
2	Пишување со смисла	Маргот Нортхеј Џуди, Џевински, Арберија дизајн, Тетово
3		

ADDITIONAL LITERATURE

No	Name of the book	Author's Name, Publishing House, Publication Year
1	Предавање, Е-учење	Ј.Живановиќ, УГД, 2013
2	A Desktop Quick Reference	David Flanagan
3		

EVALUATION SYSTEM

Underlying the Assessment Studies	NUMBER	PERCENTAGE OF GRADE
Attendance/Participation	15	%10
Project / Event	1	%20
Mid-Term Exam	1	%35
Final Exam	1	%35
TOTAL	17	%100

ETHICAL CODE OF THE UNIVERSITY

In case of the students are cheating or attempt to cheat on exams, and in the case of not to reference the sources used in seminar studies, assignments, projects and presentations, in accordance to the legislations of the Ministry of Education and Science of Republic of Macedonia and International Vision University, will be applied the relevant disciplinary rules. International Vision University students are expected never to attempt to this kind of behavior.